

REGISTRATION AS A TRAINING PROVIDER (RTP-01)

1. Name of Institution

(Name of the institution as per Certificate of Company Registration)

2. Company Registration Number

(Indicate the company registration number of the institution. Attach records of registration with appropriate regulatory and/or statutory bodies)

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3. Date of Establishment

(Indicate the date of establishment)

4. Name of Chief Executive Officer

(Indicate the name of the Chief Executive Officer (CEO) of the institution)

5. Address

(Provide the registered and official corresponding address of the institution)

6. Telephone Number

(Provide general and CEO's office numbers)

7. Facsimile Number

(Provide the facsimile number of the institution)

8. E-mail

(Indicate the CEO's e-mail address as well as the institution's general e-mail address)

9. Website

(Provide URL of the institution)

10. Organisational Chart

(Provide a diagram that depicts the chart of the institution)

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11. Name & Address of Other Training Locations

| No. | Name | Address |
|-----|------|---------|
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12. List of Learning Programmes Offered

| No. | List of Learning Programmes |
|-----|-----------------------------|
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13. Payment Details

| Payment Mode | Amount | Reference No. | Payment Date |
|--------------|--------|---------------|--------------|
| | | | |
| | | | |

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14. Name & Contact Details of Person-in-Charge

| | |
|--------------------|--|
| Name | |
| Designation | |
| Tel. No (O) | |
| Tel. No (M) | |
| Email | |

For Internal Use by FAA:

| | Verified by | <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved | TP No. |
|------------------|-------------|--|--------|
| Name | | | |
| Signature | | | |
| Date | | | |

| Remarks |
|---------|
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